

**Schofield Rod & Gun Club (SRGC)
Rifle/Pistol Range
Standard Operating Procedure (SOP)
for
Range Users**

1. EXECUTIVE SUMMARY:

This document regulates the general conduct of members and guests using firearms at Schofield Rod & Gun Club (SRGC) authorized rifle/pistol ranges, and anyone else present at those ranges. This document also provides the OIC and RSO can remove from the range, those persons acting in an unsafe or disorderly manner.

2. APPLICABILITY:

All users and anyone else present at SRGC authorized rifle/pistol ranges.

3. GENERAL FIREARMS SAFETY RULES:

- a. Keep the muzzles of all firearms pointed in a safe direction downrange at all times. This includes while casing/uncasing the firearms.
- b. Keep your finger off of the trigger and outside of the trigger guard until ready to fire.
- c. Maintain your firearms in a safe mechanical condition. If you cannot readily clear a malfunctioning firearm, ask the OIC or RSO to assist you. Firearms deemed unsafe by the OIC will be taken off the line.
- d. Keep the bolt, slide, or action open and the firearm unloaded until ready to use.
- e. Tracer, incendiary, armor-piercing, and exploding projectile ammunition are prohibited by State law and not authorized for use on SRGC authorized ranges.

4. RANGE SAFETY RULES:

- a. Shooters arriving to the range must stay behind the tower until the OIC/RSO arrives, opens the range, and advises shooters they may move forward to the firing line. Do Not go forward of the tower to put your gear on a bench until given the okay to do so. It should go without saying, no firearms will be uncased or handed while behind the tower. Lay your cased firearms on the ground (or on whatever table, ice chest, etc..you bring with you) and do not move your firearms until advised to move forward to the firing line. For those who arrive early to claim one of the benches we have, you get first pick on a bench by being directly behind your desired bench (not past the tower). Those arriving late, please do the math before trying to claim a bench. If six shooters are already are standing behind six benches upon your arrival, then you are out of luck and or may start negotiating half a bench from someone who was there prior to you. If no

benches are available and you don't mind shooting without a bench then you may pick an open area along the firing line to use.

- b. Shooters and guests shall know and obey all range commands given by the OIC and RSO. The basic commands are "CEASE FIRE, CEASE FIRE"; "THE LINE IS COLD, SHOOTERS STEP BACK FROM THE LINE"; "THE RANGE IS SAFE, SHOOTERS MAY PROCEED DOWN RANGE"; "SHOOTERS THE RANGE IS HOT, EYE AND HEARING PROTECTION IS REQUIRED, YOU MAY COMMENCE FIRING".
- c. When 'CEASE FIRE' is announced, shooters will cease firing, remove magazines, keep actions open, ensure chambers are unloaded, lay firearms down with the ejection port up and muzzles pointed downrange, and *step back from the firing line*. DO NOT handle firearms during cease fire (i.e. 'cold range') periods.
- d. DO NOT handle ammunition, or magazines during cease fire (i.e. 'cold range') periods.
- e. Only move downrange when the OIC has indicated that you may do so (i.e. 'THE RANGE IS SAFE, SHOOTERS MAY PROCEED DOWN RANGE'). Promptly return *behind the firing line* when you are finished downrange. DO NOT move up to the firing line or otherwise conduct any activity at your shooting bench or position, until the OIC has announced that 'THE RANGE IS HOT'.
- f. During firing periods, do not indiscriminately fire. Fire only within range and lane boundaries. The firing line runs parallel with the firing points. Where benches are used, the firing line is the front edge of the bench. At no time will anyone or portions of anyone's body be allowed forward of the firing line, except during cease fire periods and then *only* when the OIC allows persons to proceed beyond the firing line. When firing, the muzzles of firearms shall be within one foot of the firing line.
- g. Hearing and eye protection are mandatory for all persons on or near the firing line. Smoking on the firing line is prohibited.
- h. Rules regarding minors and children (this is per the SRGC letter dated 15 Jun 2011, Subject: minors on SRGC-Operated Ranges):
 - (1) Minors under the age of 18 will not be allowed on SRGC-controlled firing ranges without adult supervision from an adult parent or guardian.
 - (2) Minors age 6-17 will be required to provide a certificate of training in either Hunters Education, an NRA firearms safety course, or equivalent training, before being allowed to shoot at SRGC-controlled ranges. However, access to the range may be granted for the purpose of participating in a formal course of marksmanship instruction.

(3) Minors ages 13-17 will be accompanied by an adult or guardian at all times while present at SRGC-controlled ranges.

(4) Children 6 - 12 years of age and under will be accompanied one-on-one with an adult parent or guardian with 100 percent eyes-on supervision while shooting. The adult in charge of watching each child will not be allowed to shoot.

(5) Children age 5 and below will not be allowed on the firing ranges at any time. Children age 5 and below will NOT be allowed to remain in vehicles on the ranges at any time.

(6) Children will not be left unsupervised on the ranges at any time. Children found unsupervised will be escorted to the adult parent or guardian supervising them and a verbal warning will be issued. Any further occurrences and the adult and child will be asked to leave the range.

- i. Case and uncase firearms only at the firing line and only when the range has been declared 'HOT' (i.e. during firing periods). DO NOT case, uncase, or handle firearms during 'cease fire' periods. At the beginning of a range day, DO NOT approach and/or stow gear at the firing line/shooting benches, until such time as the OIC has announced that it is okay to do so.

5. GENERAL RANGE CONDUCT RULES:

- a. Anyone can and must announce 'CEASE FIRE', any time that an unsafe act is observed, an animal is seen downrange, or aircraft are observed overhead or downrange.
- b. Park your vehicles only in designated parking areas. Vehicles driving onto the range at CR-1 and 2 (the grass areas). Only the emergency vehicle and authorized handicap persons with the handicap placard and individual blue card will be allowed to drive up onto the ranges from now on. For handicap vehicles, the OIC/RSO must contact range control before handicap vehicles can drive up onto the range.
- c. Bring firearms to the range only in a manufactured enclosed container. This may include the manufacturers original cardboard box for that particular firearm. Bring the cased firearm to the firing line before opening the case. Open the case and handle firearms ONLY during firing periods, NEVER during cease fire periods. Ensure that the firearm's action is open, that it is unloaded, the muzzle is pointed downrange, and that the ejection port is oriented upwards.
- d. Sign the range log book with your name, SRGC membership number, and note the type of ammunition that you will be expending. Upon completion of firing, ensure that you sign out of the range log book with your time of completion and the amount of ammunition that you expended.
- e. All shooters and their guests will know and obey all range commands, and follow the directions/commands given by the OIC and RSO. The OIC and RSO will be designated by their wearing of a reflective vest.

- f. Shooters will bring sufficient eye and hearing protection for themselves and their guests. Eye and hearing protection is mandatory for all those on or near the firing line.
- g. Shooters shall fire only at their own targets.
- h. Shooters shall clean up any trash that they generated, pick up all empty cartridge cases, and all target materials/debris from downrange.
- i. Prior to departing the range, shooters shall have their firearms inspected by the OIC or RSO to ensure that they are unloaded. During a firing period (i.e. 'hot range'), unload your firearm(s) and summon the OIC or RSO to your position. Once your firearm(s) have been inspected, they may then be cased and removed from the firing line and taken to your vehicle. DO NOT handle or uncase firearms behind the firing line once they have been cleared by the OIC or RSO.

6. GENERAL PROHIBITIONS:

- a. Horseplay.
- b. Usage of or being under the influence of alcohol or drugs.
- c. Use or possession of tracer, incendiary, armor-piercing, or exploding ammunition.
- d. Prohibited firearms (e.g. full automatic, short barreled rifle, short barreled shotgun, etc.), burst-firing, automatic firing devices, or magazines that are prohibited by State or Federal law.
 - d1. For high capacity magazines. It's each member and guest responsibility to comply with the law regarding firearms. The club should not restrict the use of any legal firearm or related equipment. However, if an OIC/RSO notices an illegal use of firearms the OIC/RSO must stop the shooter's actions and have the shooter cease the illegal use or leave the range.
 - d2. Rapid firing. We have three definitions here:
 - d1a. Rapid firing is defined as - having to pull the trigger for each round fired with the rate of fire being determined by how fast a shooter can safely pull the trigger for each round.
 - d1b. Burst is defined as - being able to pull the trigger once and having more than one round safely fired in sequence i.e, three rounds, four rounds, five rounds.
 - d1c. Automatic firing is defined as - being able to pull and hold the trigger and having any number of rounds be safely fired in sequence until the trigger is released.
 - d3. No club member or guest will be allowed to burst or automatic fire a firearm unless the person is a law enforcement agent, uses the firearm in their duty

and has their badge with them or is an authorized Class 3 license holder and has their license with them for the firearm in question.

- e. Cartridge rifles of 50 BMG caliber or higher. Muzzle-loading firearms, shotguns, and cartridge handguns exceeding 50-caliber are acceptable.
- f. Smoking on the firing line.
- g. Shooting at aerial targets.
- h. Shooting at glass targets (i.e. bottles, windows, or other materials containing glass).
- i. Shooting at impermeable metal targets closer than 100 yards to the firing line.
- j. Shooting at bowling pins or other non-paper targets closer than 25 yards from the firing line, with the exception of a spinning target, with any .22 rimfire ammunition.
- k. Transportation of uncased firearms.
- l. Parking anywhere other than designated parking areas.
- m. Vehicle traffic anywhere down range.
- n. Pets or other animals on the range.
- o. Handling or use of firearms/ammunition by persons having a legal disqualification.
- p. Any other action not specified above that the on-duty OIC or RSO considers to be disorderly, unsafe, or damaging to the reputation of the SRGC or the U.S. Army.

7. ENFORCEMENT:

The OIC and RSO are tasked with the solemn and important duty of overseeing a safe environment regarding the use of firearms at SRGC authorized ranges. Any commands and instructions that they give will be promptly obeyed and complied with. Anyone at or near the firing line who fails to obey the commands and instructions of the OIC and RSO, will be immediately ordered to leave the range. Persons who have an issue with being ordered to leave the range may take the matter up with the Executive Committee *at a later time*. Persons who fail to leave the range upon instructed to do so by and OIC or RSO, will be immediately reported to Range Control and the Military Police for removal. Safety is our Number One priority.